

**SPORT INVERCLYDE  
SAFE CLUB FORM**



*Introduction*

On the 28<sup>th</sup> February 2011, the Scottish Government introduced a new membership Scheme to replace and improve upon the current Disclosure arrangements for people who work with vulnerable groups.

This new scheme is called *The Protecting Vulnerable Groups Scheme (PVG Scheme)* and was enacted under:

*The Protection of Children Scotland Act 2003, and  
The Protection of Vulnerable Groups (Scotland) Act 2007*

This new scheme is designed to ensure that those who have regular contact with children and protected adults through paid and unpaid work do not have a known history of harmful behaviour.

The PVG scheme is managed and delivered through Disclosure Scotland. Should you require further information they can be contacted on Tel. 0870 609 6006.

In accordance with the PVG Scheme, Sport Inverclyde has a Statutory Duty to demonstrate that they have taken all reasonable steps to ensure that any club clubs, organisations, youth organisations, schools and colleges wishing to affiliate with them have demonstrated that they have Policies and Procedures in place which comply with the requirements of the PVG Scheme.

This Sport Inverclyde 'Safe Club Form' has been drawn up specifically for this purpose.

You are requested to complete the Questionnaire below and on page 2, **attaching all documents requested** and send them to Sport Inverclyde, together with your completed Sport Inverclyde Affiliation Form.

**Please note that failure to comply with the requirements of this Safe Club Form will invalidate your Application for Affiliation to Sport Inverclyde.**

**SAFE CLUB FORM - QUESTIONNAIRE**

**Do you provide organised and supervised services/activities for children, young people under 18 years of age or Vulnerable Adults?**

Yes

No

If you answered yes:

**Do you know about *The Protection of Vulnerable Groups (Scotland) Act 2007*, and *The Protecting Vulnerable Groups Scheme (PVG Scheme)* and are you fully aware of the implications for your organisation?**

Yes

No

**Do you know that you have a legal duty to ensure that anyone you recruit to a "child care position" whether paid or unpaid has not been placed on the disqualified from Working with Children List?**

Yes

No

**Are you registered with CRBS, Disclosure Scotland or with a Recognised Umbrella Body?**

Yes

No

Have people recruited by you since 11 April 2005 into a Childcare position under the terms of *The Protection of Children Scotland Act 2003* (paid or unpaid) been vetted through Disclosure Scotland?

Yes

No

Have your Leaders had Child Protection Training?

*(If yes – please provide Sport Inverclyde with dates)*

Yes

No

Does your group have a Child Protection Policy which incorporates a Code of Conduct and procedures for responding to concerns? *(If yes – please provide Sport Inverclyde with a copy)*

Yes

No

Do you have a Child & Vulnerable Adult / Welfare Officer *(If yes – please provide Sport Inverclyde with his / her name)*

Yes

No

Does your organisation take all reasonable steps to make sure that children, young people, vulnerable adults and those who work and Support them are kept safe during the organisation's activities?

*(If yes – please provide Sport Inverclyde with his / her name)*

Yes

No

*I certify that the information contained within this Sport Inverclyde Safe Club Form is a true and accurate account of:*

Name of Club:

*compliance with **The Protecting Vulnerable Groups Scheme (PVG Scheme)**.*

*Signed:*

*Designation - this must be the Chairman or President*

Date

Return to : The Secretary,  
Sport Inverclyde  
c/o Inverclyde Leisure  
Greenock Sports Centre  
Nelson Street  
GREENOCK  
PA15 1QH

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**Inverclyde**  
council